

**Department of Special Education & Communicative Disorders**  
**Graduate College of Education**  
**San Francisco State University**

**Position title:** Assistant or Associate Professor position in the Department of Special Education and Communicative Disorders with a specialization in Visual Impairments

**Start date:** August, 2016

**Salary:** Commensurate with qualifications and experience. The CSU provides generous health, retirement and other benefits.

**Position Summary:**

The position is in the Department of Special Education & Communicative Disorders at San Francisco State University. SF State is a member of the California State University system and serves a diverse student body of 30,000 undergraduate and graduate students. The University seeks to promote appreciation of scholarship, freedom, and human diversity through excellence in instruction and intellectual accomplishment.

The Department is a large and comprehensive unit with 17 full-time faculty and approximately 700 students. The department offers a range of credential, certificate, and degree programs in Special Education and Communicative Disorders. Faculty provide leadership, scholarship, and training across the following programs:

- Joint Doctoral Program in Special Education with the Graduate School of Education at the University of California, Berkeley
- Education Specialist credentials and Added Authorizations in Autism Spectrum Disorders, Early Childhood Special Education, and Orthopedic Impairments
- Clinical Rehabilitative Services credential in Orientation and Mobility
- M.S. & Speech-Language Pathology Services Credential in Communicative Disorders
- M.A. in Special Education (with emphasis areas in Mild/Moderate Disabilities, Early Childhood Special Education, Visual Impairments, Moderate/Severe Disabilities, and Orientation & Mobility)
- Graduate Certificate programs offered in Early Childhood Special Education and Autism Spectrum Disorder.

The Department seeks individuals with a strong background in Visual Impairments, and with a familiarity with the principles and philosophies for students with visual impairments (including children who are blind or have low vision) related to the expanded core curriculum, access technology, developmental concerns, assessment methods, educational methods, and alternative communication methods including Braille.

The position includes a full-time faculty workload per the Collective Bargaining Agreement between the California State University and the California Faculty Association. The workload primarily includes teaching assigned undergraduate and

graduate courses in Visual Impairments, and conducting an active ongoing scholarship program which advances knowledge in the field of one's specialty.

The position includes the training of personnel to assume a variety of positions within early childhood settings, elementary and secondary schools, institutions of higher education, and agencies as teachers, leaders, advocates, and program managers.

Additional responsibilities include, but are not limited to, productive participation on departmental, college, and university-wide committees; mentoring and advising graduate and students; holding regular office hours; curriculum development and improvement, particularly with regard to student learning outcomes; procuring external funding, and remaining current in both subject area and teaching methodologies.

**Essential Job Tasks:**

- Prepare course materials such as syllabi, lecture and discussion materials, readings and assignments, assessments, and learning resources;
- Prepare and deliver effective lectures to undergraduate and graduate students on topics related to Visual Impairments;
- Initiate, moderate, and facilitate classroom discussions;
- Evaluate and grade students' class work, assignments, papers, etc. in a timely manner;
- Compile, administer, and grade examinations or other learning assessments;
- Maintain student grades and other required records or reporting materials;
- Guide and supervise student teachers or intern teachers;
- Conduct research in one's field of interest and present findings in peer-reviewed journals, books, or professional conferences;
- Stay current on developments in the discipline by reading new literature, talking with colleagues, and participating in professional conferences;
- Plan, evaluate and revise curricula, course content, course materials, and methods of instruction;
- Hold regularly-scheduled office hours for the purpose of advising and assisting students;
- Actively participate on assigned committees in accordance with department or College needs, and SF State's strategic vision;

**Minimum Education, Experience, Knowledge, Skills, and Personal Abilities:**

- Terminal degree (Ph.D or Ed.D.) in the field of Visual Impairments required
- Prior teaching experience in higher education with a large, diverse student body or in a multicultural setting [strongly preferred];
- Demonstrated national level commitment to an emerging record of scholarship, and experience in research and externally funded projects;
- Knowledge of principles and methods for curriculum design, instruction of individuals and groups, and the assessment of learning;
- Planning and organizing skills sufficient to ensure implementation of the assigned curriculum, job duties, and established expectations;

- Oral and written communication skills in the English language at a level that comprehends and conveys information to and from students, colleagues, and others in an effective manner;
- Awareness and engagement with critical concerns in the discipline and capacity to continue to produce original work;
- Interpersonal orientation that encourages productive interactions with students, colleagues, and other campus stakeholders and promotes collegiality in department, college, and university contexts.